

HUD CoC Committee – Meeting #2

1 Frank Ogawa Plaza, Public Hearing Room 4

2/19/2019 – 1:00 – 4:00 pm (HUD CoC Committee meeting from 1 to 2 pm)

Meeting Minutes

Goals for The Meeting

- Approval of past Meeting Minutes (Meeting #1 – 1.22.2019)
- Public Participation policy workgroup update
- 2019 HUD CoC Work Plan discussion and approval
- Assessment and Prioritization Systems Manual’s draft for approval at March meeting
- 2018 NOFA Debrief and 2019 NOFA process update
- HUD TA Team presentation and discussion on Coordinated Entry Management and Data Guide Manual
- Next Meeting/Agenda reminder

#	Item	Purpose	Notes
1	Welcome and Introductions	<ul style="list-style-type: none"> • Welcome HUD CoC Committee members 	<p>Attendance:</p> <ul style="list-style-type: none"> • Present: C’Mone, Ja’Nai, Ruby, Andrew, Riley, Laura G., Paulette, Lara, Elaine, Wendy, Marnelle • Excused: Doug
2	Approval of Meeting Minutes - <u>ACTION ITEM</u>	<ul style="list-style-type: none"> • Review and approve minutes <ul style="list-style-type: none"> ○ Meeting #1 – 1.22.2019 	<ul style="list-style-type: none"> • Meeting #1 Minutes – Page 4 3rd column “working closely” typo <ul style="list-style-type: none"> ○ Motion by Paulette, Second C’Mone. All ayes, no nays, no abstains. Motion passes.
3	Public Participation Policy Workgroup update	<ul style="list-style-type: none"> • Public Participation policy workgroup will meet on 2/22 at FVLC – Ja’Nai is hosting 	<ul style="list-style-type: none"> • Staff is reviewing Berkeley and San Francisco policies and will provide a draft proposal for the March meeting.
4	2019 HUD CoC Work Plan discussion and approval – <u>ACTION ITEM</u>	<ul style="list-style-type: none"> • Review of 2019 Work Plan proposal for approval • Next steps: Work Plan will be posted on EH website by 2/28/19 	<ul style="list-style-type: none"> • Beginning March 30, 2019, Agendas will be provided one week prior to the meeting. • HIC and PIT presentation by HCD in March, with approval of submission in April/May. • Motion to approve and post 2019 HUD CoC Committee Work Plan by Wendy, second by Marnelle, all ayes, no nays, no abstains. Motion passes.

5	2018 NOFA Debrief and 2019 NOFA process update	<ul style="list-style-type: none"> • 2018 Continuum of Care Program Competition Funding Award “brief” debrief • Update on facilitated 2019 NOFA Recommendation process (Elaine) and timeline 	<ul style="list-style-type: none"> • Staff shared Memo with announcement of HUD awards to Alameda County CoC • Alameda County contract with EOH requires a NOFA community debrief to take place before the end of February. This Committee has requested in prior meetings 1) to hold a debrief facilitated by an outside party, and 2) then hold a community meeting after HUD releases scores. HUD has not released the scores for 2018 NOFA yet, and unclear when they will be released. Committee feels it is better to hold a meeting when we have all the information, and to allow the process of selecting a Facilitator to be completed. <ul style="list-style-type: none"> ○ Lara T. volunteered to call Linda Gardner and request an extension to the end of April. Committee will follow up with a confirmation letter, will also include request for Facilitator in April. ○ Committee delegates Staff to write a Scope of Work for the Facilitator and circulate it for comment.
6	Next Meeting/Agenda Meeting will take place on Tuesday, March 19th at 150 Frank Ogawa Plaza, 4th Flr, Conf. Rm 1 from 2:00 to 4:30 pm	<ul style="list-style-type: none"> • Agenda will include: <ul style="list-style-type: none"> ○ Discussion and Approval of Committee’s Public Participation policy ○ Seat HUD CoC Committee Chair ○ HMIS Oversight: HMIS Work Plan presentation ○ PIT/HIC Presentation (HMIS Team) ○ Systems Manual Approval ○ 2019 NOFA Process update 	
7	HUD TA Team presentation and discussion on Coordinated Entry Management and Data Guide Manual	<ul style="list-style-type: none"> • The rest of the Agenda will be facilitated by the HUD TA Team 	