

MEMORANDUM



To: All Grantees

From: EOH Staff

Date: May 4th, 2018

Re: **2018 NOFA Renewal's Project Evaluation Preliminary Scores and Next Steps**

Dear Grantees:

Thank you for working with us on completing the first stage of the 2018 NOFA Local Renewal and New Projects Review Process. We have reviewed and scored 41 renewal projects during this stage. The goal of the Renewal's Project Evaluation was to score objective criteria earlier and have an initial take on where projects stand as we move forward towards the Local Application - after HUD releases the 2018 NOFA competition. We are pleased to announce that most projects did well, with 34 out of 41 projects scoring above 80% of the total possible points.

We have reviewed all questions raised about individual project scores, made any appropriate adjustments, and communicated revisions to the projects. We are not adjusting Housing First scores currently, see below for next steps on this criteria. For further information about the 2018 NOFA Local Renewal and New Projects Review Process please check the following link on EveryOne Home's Website: <http://everyonehome.org/wp-content/uploads/2018/03/2018-New-Renewal-Process-FINAL.pdf>.

It was our community's goal in this process to automate the calculation of objective criteria as much as possible. To that end, we built an APR Tool to automatically calculate downloaded APR files for Performance Outcomes, Capacity and Utilization, and HMIS Data Quality. The new tool was used in combination with the 2017 Target Population Report. We want to thank you all for bringing questions and challenges with the functionality of the tools to our attention. We were able to make some adjustments to the tools during the submittal period. We cross checked any problem areas raised by projects by looking directly at the raw data and ensured the preliminary scores are an accurate reflection of each project's performance.

On May 1st, the NOFA Committee met to review the Project Evaluation's preliminary results and established the approach to Technical Assistance in Stage 2 of our new process. They have issued the following guidance:

- 1) Any project that received a score of 3 or less out of 6 for documentation of Housing First adherence will be offered Housing First Technical Assistance (TA). The recommendation includes the ability of these projects to update documentation and possibly recover points under this section during the NOFA Local Application submission. Any project may add or update documentation consistent with Housing First requirements during the Local Application period to improve their documentation score. All projects (regardless of the scores for documentation) will write a Housing First narrative to earn up 4 additional points in the Local Application.

- 2) Projects with audit findings can provide a documented, formal response by the agency or funder on how they have addressed the deficiency. Projects that do so may recover up to 2 points for this section during the Local Application.
- 3) Projects with low points on multiple criteria have been identified by the NOFA Committee for a mandatory site visit by EOH staff. Results of the site visit may be considered by the NOFA Committee for review during the Local Application to recover points for the appropriate low scoring section(s).
- 4) New projects that are renewing without a year's worth of performance data, and thus using a prior score, will have a milestone's site visit to assess progress on implementing the project.

EOH will send information to all Projects identified for TA and/or a site visit starting next week to begin the process of scheduling sessions.

The NOFA Committee will meet again on 5/28 to further articulate criteria and scoring of additional narrative sections for the Local Application.

All renewal projects will be invited to submit a Local Application package that will include the Project Evaluation's preliminary scores, and any additionally required materials and documentation consistent with the 2018 NOFA to be released by HUD. The NOFA Committee will then meet to review, score and rank all project applications in accordance with the CoC's NOFA Guiding Principles and community needs as well as individual scores.

Thank you, again, for your hard work, due diligence and collaboration.