

HUD CoC Committee
Meeting #6
Frank Ogawa Plaza
Meeting Minutes

Attendees: R. McNamara, K. Erickson, M. Timson, D. Biggs, L. Tannenbaum, W. Jackson, R. Wilkerson

Staff: J. Ballard, L. Guzman, E. de Coligny, J. Shimmin

1. Approve meeting minutes
 - a. Resolved: Meeting 4 (April) minutes approved unanimously. Meeting 5 (May) did not have a full quorum, so notes taken there are not minutes. Meeting 5's notes will remain informational only, and do not require formal adoption.

2. HMIS Procurement
 - a. A formal vote was not required; however it was agreed that the HMIS will continue as a standing agenda item. There was a discussion on what kind of items will be brought to the HMIS item, and it was agreed that the next CoC Meeting will focus on: 1) Riley will provide an update on the HMIS new system procurement and timeline, 2) EveryOne Home staff will present on Health Care HMIS commitment, and 3) the Committee will discuss the design of the HMIS Oversight Committee.
 - b. Updates:
 - i. Vendors have completed presentations, and the review panel will be making final selections in the coming week.
 - ii. Health Care has committed to putting forward Whole Person Care dollars in the service of building capacity for HMIS, and will become a full partner in the process of administering the system, which will require significant enhancement to meet both Health Care and CoC needs. This includes HUD compliance, for example, assuring that Health Care housing units are under HIC -which will also increase our bed capacity.
 - iii. The committee will revisit the issue of entering full partnership with Health Care, as it remains critical that HMIS meet HUD regulations, and be a viable system for CES, which should be specifically spelled out. This topic will be revisited in July, with committee discussion about resources and expertise Health Care will bring, and if a full partnership is the best option. Additionally, the committee will need to discuss issues of accountability, and from whom direction comes for this process.

3. Updates – Action Item:
 - a. Resolved: A formerly conflicted person will be considered non-conflicted (for the purpose of committees such as NOFA) after one year, or one full NOFA cycle. Adopted unanimously.

4. Homeless Count

- a. The committee discussed strategies for release of the final report and maximizing impact around city specific data. The group is in agreement that a second press event is not necessary, but that a press release on some strategic issues arising from the full report (i.e., the percentage of unsheltered individuals in encampments, as an example) and a Community Meeting would be. The Community Meeting would be specially convened (not tied to the NOFA process Input Sessions) and be a space for people to react, discuss, and strategize. Press would be invited to attend, but the focus will be on the Community – education and response.
- b. The committee felt strongly that a common language for discussing increases around the PIT and a response would be critical to addressing these changes.
- c. Topics for this Committee to discuss in preparation for the Community Meeting include: release of the full report, updates on CES implementation, and potential strategies for community engagement (such as County Encampment guidelines, 20/20, or how are housing developers doing). The Committee also voiced the need to change the framework and highlight all the systems that are in the way of “solving homelessness,” in addition to building housing, and move forward with a community response. The Committee will also act as a sounding board and strategizing body for how to move forward.

5. NOFA

- a. Resolved: The Appeals Process, proposed by the NOFA Committee, has been adopted unanimously pending inclusion of language indicating that the final rating and ranking list will be issued prior to submission to HUD.
- b. Concern was raised about changing the local date ranges for reports, as the federal reporting period is not as timely. There was support in the committee for running reports for a more current time period. The NOFA Committee will continue to work on this issue, and make a final determination about additional reports. Any changes to report running protocol will be additive, and will not replace the current report run dates. The committee will discuss this topic further in July.
- c. Analysis of the 2016/2017 NOFA scoring is complete, but tabled to July.

6. Underspending

- a. Resolved: the underspending recommendations are approved to be put before the Leadership Board pending inclusion of language specifying that over-leasing means more people are being housed with the grant, that agencies are timely in managing their grant balances, and not overtaxing the local fund. Language should also be included which more clearly defines underspending, and provides a context for why we are looking at it. Approved unanimously.

7. Scheduling

- a. Committee meetings will now alternate between Oakland and San Leandro locations. The invite will clearly specify location for Committee members.