

HUD CoC Committee  
Meeting #5  
101 Callan Avenue  
Meeting Minutes

Attendees: D. Biggs, P. Franklin, L. Tannenbaum, K. Erickson

Staff: J. Ballard, E. de Coligny, L. Guzman

1. Meeting Mins.
  - a. There were not enough committee members to constitute a quorum. The minutes will be voted on and adopted in the June meeting when a quorum will be present.
2. Updates.
  - a. Community meeting
    - i. Both City of Oakland and Alameda County are developing documents which concern health and safety guidelines and policies for encampment management, one of which may be shared prior to formal publication. The documents should dovetail with results from the policy summit which will take place over the Summer on this same topic. EveryOne Home will work to facilitate consistency across jurisdictions on initial policies, and work with the City of Oakland and Alameda County to determine how best to create policies jurisdictions can align with.
  - b. HMIS Procurement
    - i. The top three vendors have been selected, with demonstrations beginning in early June. The review panel no longer has an end user from an agency, and that person cannot be replaced under HCD's interpretation of the RFP. The demos will culminate in a recommendation from the review panel for a final vendor, with a goal of having that vendor selected by July 1, and under contract by 10/1. Resources are being secured to start working with the vendor before that date.
    - ii. Committee members present requested that HCD representative on this committee report back on a timeline about how the process is moving forward.
  - c. Homeless Count and Data Release
    - i. The data was released on May 25<sup>th</sup>, with a lot of media attention. The message so far as been one of a call to action rather than a criticism of our system.
    - ii. Elected officials have been discussing forming a special task force, which may result in policies that conflict with the ability to fulfil federal mandates, depending on the requests to staff generated from that body. The issue of encampments may be one of the elected officials to coalesce around.
  - d. Other Committees:
    - i. Committee members present agreed that there should be a minimum time after which a formerly conflicted person could be considered non-conflicted. That period has been suggested as one year, and will be formally adopted as a policy once quorum is in attendance.

### 3. Underspending

- a. The committee reviewed recommendations for addressing underspending, and made several determinations, which can be formally adopted once there is a quorum. Those recommendations included:
  - i. Any fund developed to help address underspending should be based on the current amount being underspent, though it does not need to contain that full amount. It will also differ from existing county funds in that it will be able to pay for lease costs, allowing over leasing. The fund would also require specific criteria for its use.
  - ii. Where possible, projects which are underspending should not be reallocated, as they still serve as a valuable resource to the community in their present form, and reallocation would not necessarily address this problem.
  - iii. Projects having difficulty spending down their dollars will work individually by the Project Monitor.
  - iv. Analysis should be done on causes for underspending: projects which are issuing vouchers that cannot be used due to lack of rental opportunities is different than not issuing vouchers at all.
  - v. This committee's role will be to issue recommendations to create a fund, and those with expertise will work on actualizing it. EveryOne Home will continue pushing for maximum spending for all grantees, while the monitor will help to surface issues the projects may be having.

### 4. NOFA

- a. The local process does not need substantial modifications in 2017; we scored well on this in the last competition, and our focus will need to be on the analysis of system performance to score well this year.
- b. Consideration will need to be given about reallocation by policy; we don't know the potential point gains, but will evaluate it once we have the NOFA. Agencies which are willing to reallocate their dollars have asked the committee to consider that those dollars should stay in their home communities.
- c. Communication and expediency by OHA in moving forward in the allocation of funding for TH projects is critical. This will help to resolve the issue of how much reallocation there will be in this year's process.