

HUD CoC Committee
Meeting 3
150 Frank Ogawa Plaza
March 21, 2017
Meeting Minutes

Attendees: D. Biggs, R. MacNamara, K. Ammirati, K. Erickson, R. Wilkerson, M. Timson, W. Jackson

Staff: J. Ballard, E. de Coligny

1. Updates
 - a. Homeless Count: The HDX Table data should be ready for review by the April or May meeting. This committee will need to approve the data before the tables are submitted to HUD in late May.
2. 2017 NOFA Committee
 - a. Resolved: The NOFA Committee members for 2017 and onwards will need to sign a conflict of interest agreement.
 - b. Resolved: Contingent on no conflicts surfacing, the four returning NOFA Committee Members are seated to the 2017 Committee. This committee should be about seven people; all HUD CoC Committee members should reach out to two persons who could potentially also serve in 2017. The remaining committee seats will be filled at the April meeting. None opposed, one abstention.
3. HMIS Procurement
 - a. The exact makeup of the review panels has not been finalized, but it has been recommended that EveryOne Home have two spots to fill with its representatives. There is no timeline for when the committee should receive confirmation of the panel makeup.
 - b. It is the hope of HCD that the need to run parallel systems between the current vendor and new vendor for HMIS will be minimal or nonexistent. A more concrete timeline and action plan will be developed in June once all RFPs have been received and considered.
 - c. Resolved: This committee will review the vendor applications in the May meeting in order to help strategize about contingencies for bridging bringing a new vendor online and bringing CES online.
 - d. Resolved: During Dietre's next visit, more work will be done on the relationships between collaborative applicant and CoC lead, as well as committee relationships and authorities.
 - e. Resolved: R. McNamara and EOH will have a sit-down meeting with Linda Gardner to explain what this committee sees its responsibilities to HUD as, and give feedback on communication issues and authority in HCD's committee representation.

4. Board Retreat / RBA

- a. Dietre will still be coming back for a half-day session, which this committee will be attending. Once the date is resolved, staff will communicate to committee members. The focus of that session's work will be on wrapping up unresolved items from the board retreat, and distinguishing lines of authority between HCD, the Leadership Board, Collaborative Applicant, and CoC Lead. Hellman has confirmed that they are willing to consider a proposal from Dietre to continue working with the CoC, but will also be looking to HCD and Health Care to help fund that effort.

5. Work Plan

- a. The committee did a facilitated exercise updating the work plan in real time. These modifications and updates will be incorporated into the working version of the plan, and released to the committee for consideration prior to its April meeting.

6. Underspending

- a. Topic has been tabled to the April meeting. There was interest in knowing if Alameda County's underspending was egregious when compared to other counties around the country.

7. Approval of Minutes

- a. February minutes are adopted by the committee. None opposed, one abstained.