

HUD CoC Committee Meeting
150 Frank Ogawa Plaza
Meeting Minutes
2/21/17

Attendees: K. Amaratti, D. Biggs, P. Franklin, R. McNamara, K. Erickson, M. Timson

Staff: J. Ballard, E. de Coligny

1. Adoption of Minutes
 - a. Meeting two minutes are approved. None opposed, two abstained.

2. Debriefing the Board Retreat and Next Steps
 - a. The committee felt that the suggestion of Deitre coming back to Alameda County was a good one, but that the next meeting would not need to be with the full Leadership Board. The next meeting could be a focused facilitation between HCD and EveryOne Home, with recommendations coming before the Board. Recommendations developed during the Board retreat will be distributed to this committee.
 - b. Suggested: The committee would like to explore with her the true cost of these gaps in knowledge about our governance, along with resolving the topics and questions started during the Board retreat; particularly the role of Everyone Home, the HMIS lead, and the backbone organization.
 - c. Resolved: Elaine will revisit the issue of consulting resources with the Hellman Foundation to try and secure additional consulting services. Additionally, she will look into local resources, like HCD, to see about securing additional dollars for this work.

3. Homeless Count
 - a. The committee will be discussing the initial data from the Homeless Count in the form of HUD tables, during the April meeting to approve the data for submission to HUD. The timing for release of this data will need to be determined in that session.
 - b. There were several pieces of feedback for ASR from those committee members who participated in the count, and suggestions for additional questions for addition to the volunteer survey. The committee also asked that follow up be done with a photo essayist to capture some of the artwork in encampments, which was not allowable on the day of the count.

4. HMIS Procurement
 - a. Resolved: Given the lack of responsiveness from HCD, the committee will draft and send a demand letter to HCD, which cites decisions and commitments made by committees and HCD, indicating what needs to happen based on those correspondences. The letter will contain a very specific timeline, outlined date by date. If HCD is unable to demonstrate immediate, meaningful movement, they will be considered by this committee as derelict in their duties as HMIS administrator. Additionally, the letter will indicate specifically who needs to be on the review panels.

- b. The letter will be sent by the committee chair, which has been authorized by the committee to make revisions and changes. Several members indicated they would send comments to the committee chair for consideration.
- 5. NOFA Debrief:
 - a. The committee will need to take up the issue of CoC performance and strategic planning, as this was a place where Alameda County lost the majority of its points. This will be something the committee develops into its work plan for the March meeting.
 - b. Overall, Alameda County scored better on the big category of Governance and Structure, a compliment to the process developed in 2016. However, the continuum's overall score was flat.
- 6. Committee Work Plan
 - a. Resolved: Staff will construct known elements of the work plan for 2017/2018, with the understanding there are items which are currently in flux (HMIS) or goals that will require more committee consideration. The committee will do more in depth work in a planning section of the March meeting to complete the work plan at that time.
 - b. Resolved: The committee is in agreement that the monitoring element should come back under the scope of HUD CoC in the work plan. It is a requirement of the regs, and is thus under this committee's purview.
- 7. Underspending
 - a. Resolved: Part of this committee's work will be to work on developing a community strategy on how to solve this issue. This may include looking into technical assistance, though from whom is not clear.
 - b. The committee has requested analysis or information on how much emphasis or weight HUD is putting on underspending specifically in its scoring.
 - c. The group is in favor of the local slush fund idea, which would allow for a greater amount of over leasing, thus spending more of HUD's money.
 - d. Staff will complete an analysis of recommendations made by the Spending Committee to see if there are items which will be useful to the committee's work, or which can be adopted and sent to the Leadership Board for consideration.