

# Family Service Prioritization Decision Assistance Tool (F-SPDAT)

## Assessment Tool for Families

VERSION 2.01

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1 (800) 355-0420 [info@orgcode.com](mailto:info@orgcode.com) [www.orgcode.com](http://www.orgcode.com)



## Welcome to the SPDAT Line of Products

The Service Prioritization Decision Assistance Tool (SPDAT) has been around in various incarnations for over a decade, before being released to the public in 2010. Since its initial release, the use of the SPDAT has been expanding exponentially and is now used in over one thousand communities across the United States, Canada, and Australia.

More communities using the tool means there is an unprecedented demand for versions of the SPDAT, customized for specific client groups or service delivery contexts. With the release of SPDAT V4, there have been more current versions of SPDAT products than ever before.

### VI-SPDAT Series

The **Vulnerability Index – Service Prioritization Decision Assistance Tool** (VI-SPDAT) was developed as a pre-screening tool for communities that are very busy and may not have the resources to conduct a full SPDAT assessment for every client. It was made in collaboration with Community Solutions, creators of the Vulnerability Index, as a brief survey that can be conducted to quickly determine whether a client has high, moderate, or low acuity. The use of this survey can help prioritize which clients should be given a full SPDAT assessment first. Because it is a self-reported survey, no special training is required to use the VI-SPDAT.

#### **Current versions available:**

- VI-SPDAT V 2.0 for Individuals
- VI-SPDAT V 2.0 for Families
- VI-SPDAT V 1.0 for Youth

All versions are available online at

[www.orgcode.com/products/vi-spdat/](http://www.orgcode.com/products/vi-spdat/)

### SPDAT Series

The **Service Prioritization Decision Assistance Tool** (SPDAT) was developed as an assessment tool for frontline workers at agencies that work with homeless clients to prioritize which of those clients should receive assistance first. It is an in-depth assessment that relies on the assessor's ability to interpret responses and corroborate those with evidence. As a result, this tool may only be used by those who have received proper, up-to-date training provided by OrgCode Consulting, Inc. or an OrgCode certified trainer.

#### **Current versions available:**

- SPDAT V 4.0 for Individuals
- SPDAT V 2.0 for Families
- SPDAT V 1.0 for Youth

Information about all versions is available online at

[www.orgcode.com/products/spdat/](http://www.orgcode.com/products/spdat/)

## SPDAT Training Series

To use the SPDAT, training by OrgCode or an OrgCode certified trainer is required. We provide training on a wide variety of topics over a variety of mediums.

The full-day in-person SPDAT Level 1 training provides you the opportunity to bring together as many people as you want to be trained for one low fee. The webinar training allows for a maximum of 15 different computers to be logged into the training at one time. We also offer online courses for individuals that you can do at your own speed.

The training gives you the manual, case studies, application to current practice, a review of each component of the tool, conversation guidance with prospective clients – and more!

### **Current SPDAT training available:**

- Level 0 SPDAT Training: VI-SPDAT for Frontline Workers
- Level 1 SPDAT Training: SPDAT for Frontline Workers
- Level 2 SPDAT Training: SPDAT for Supervisors
- Level 3 SPDAT Training: SPDAT for Trainers

### **Other related training available:**

- Excellence in Housing-Based Case Management
- Coordinated Access & Common Assessment
- Motivational Interviewing
- Objective-Based Interactions

More information about SPDAT training, including pricing, is available online at

<http://www.orgcode.com/product-category/training/spdat/>

## Terms and Conditions Governing the Use of the SPDAT

SPDAT products have been developed by OrgCode Consulting, Inc. with extensive feedback from key community partners including people with lived experience. The tools are provided free of charge to communities to improve the client centered services dedicated to increasing housing stability and wellness. Training is indeed required for the administration and interpretation of these assessment tools. Use of the SPDAT products without authorized training is strictly prohibited.

By using this tool, you accept and agree to be bound by the terms of this expectation.

No sharing, reproduction, use or duplication of the information herein is permitted without the express written consent of OrgCode Consulting, Inc.

### Ownership

The Service Prioritization Decision Assistance Tool (“SPDAT”) and accompanying documentation is owned by OrgCode Consulting, Inc.

### Training

Although the SPDAT Series is provided free of charge to communities, training by OrgCode Consulting, Inc. or a third party trainer, authorized by OrgCode, must be successfully completed. After meeting the training requirements required to administer and interpret the SPDAT Series, practitioners are permitted to implement the SPDAT in their work with clients.

### Restrictions on Use

You may not use or copy the SPDAT prior to successfully completing training on its use, provided by OrgCode Consulting, Inc. or a third-party trainer authorized by OrgCode. You may not share the SPDAT with other individuals not trained on its use. You may not train others on the use of the SPDAT, unless specifically authorized by OrgCode Consulting, Inc.

### Restrictions on Alteration

You may not modify the SPDAT or create any derivative work of the SPDAT or its accompanying documentation, without the express written consent of OrgCode Consulting, Inc. Derivative works include but are not limited to translations.

### Disclaimer

The management and staff of OrgCode Consulting, Inc. (OrgCode) do not control the way in which the Service Prioritization Decision Assistance Tool (SPDAT) will be used, applied or integrated into related client processes by communities, agency management or frontline workers. OrgCode assumes no legal responsibility or liability for the misuse of the SPDAT, decisions that are made or services that are received in conjunction with the assessment tool.

## A. Mental Health & Wellness & Cognitive Functioning

PROMPTS	CLIENT SCORE: <input style="width: 100px;" type="text"/>
<ul style="list-style-type: none"> <li>• Has anyone in your family ever received any help with their mental wellness?</li> <li>• Do you feel that every member in your family is getting all the help they need for their mental health or stress?</li> <li>• Has a doctor ever prescribed anyone in your family pills for nerves, anxiety, depression or anything like that?</li> <li>• Has anyone in your family ever gone to an emergency room or stayed in a hospital because they weren't feeling 100% emotionally?</li> <li>• Does anyone in your family have trouble learning or paying attention, or been tested for learning disabilities?</li> <li>• Do you know if, when pregnant with you, your mother did anything that we now know can have negative effects on the baby? What about when you were pregnant?</li> <li>• Has anyone in your family ever hurt their brain or head?</li> <li>• Do you have any documents or papers about your family's mental health or brain functioning?</li> <li>• Are there other professionals we could speak with that have knowledge of your family's mental health?</li> </ul>	<p style="text-align: center; margin: 0;"><b>NOTES</b></p> <div style="border: 1px solid #e91e63; height: 200px; width: 100%;"></div>

SCORING	
<b>4</b>	<p><b>Any</b> of the following among any family member:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Serious and persistent mental illness (2+ hospitalizations in a mental health facility or psychiatric ward in the past 2 years) <b>and</b> not in a heightened state of recovery currently</li> <li><input type="checkbox"/> Major barriers to performing tasks and functions of daily living or communicating intent because of a brain injury, learning disability or developmental disability</li> </ul>
<b>3</b>	<p><b>Any</b> of the following among any family member:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Heightened concerns about state of mental health, but fewer than 2 hospitalizations, and/or without knowledge of presence of a diagnosable mental health condition</li> <li><input type="checkbox"/> Diminished ability to perform tasks and functions of daily living or communicating intent because of a brain injury, learning disability or developmental disability</li> </ul>
<b>2</b>	<p>While there may be concern for overall mental health or mild impairments to performing tasks and functions of daily living or communicating intent, <b>all</b> of the following are true:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> No major concerns about the family's safety or ability to be housed without intensive supports to assist with mental health or cognitive functioning</li> <li><input type="checkbox"/> No major concerns for the health and safety of others because of mental health or cognitive functioning ability</li> <li><input type="checkbox"/> No compelling reason for any member of the family to be screened by an expert in mental health or cognitive functioning prior to housing to fully understand capacity</li> </ul>
<b>1</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> All members of the family are in a heightened state of recovery, have a Wellness Recovery Action Plan (WRAP) or similar plan for promoting wellness, understands symptoms and strategies for coping with them, <b>and</b> are engaged with mental health supports as necessary.</li> </ul>
<b>0</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> No mental health or cognitive functioning issues disclosed, suspected or observed.</li> </ul>

## B. Physical Health & Wellness

PROMPTS	CLIENT SCORE: <input style="width: 100px; height: 20px;" type="text"/>
<ul style="list-style-type: none"> <li>• How is your family's health?</li> <li>• Are you getting any help with your health? How often?</li> <li>• Do you feel you are getting all the care you need for your family's health?</li> <li>• Any illnesses like diabetes, HIV, Hep C or anything like that going on in any member of your family?</li> <li>• Ever had a doctor tell anyone in your family that they have problems with blood pressure or heart or lungs or anything like that?</li> <li>• When was the last time anyone in your family saw a doctor? What was that for?</li> <li>• Do you have a clinic or doctor that you usually go to?</li> <li>• Anything going on right now with your family's health that you think would prevent them from living a full, healthy, happy life?</li> <li>• Are there other professionals we could speak with that have knowledge of your family's health?</li> <li>• Do you have any documents or papers about your family's health or past stays in hospital because of your health?</li> </ul>	<b>NOTES</b>

SCORING	
<b>4</b>	<p><b>Any</b> of the following for any member of the family:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Co-occurring chronic health conditions</li> <li><input type="checkbox"/> Attempting a treatment protocol for a chronic health condition, but the treatment is not improving health</li> <li><input type="checkbox"/> Palliative health condition</li> </ul>
<b>3</b>	<p>Presence of a health issue among any family member with <b>any</b> of the following:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Not connected with professional resources to assist with a real or perceived serious health issue, by choice</li> <li><input type="checkbox"/> Single chronic or serious health concern but does not connect with professional resources because of insufficient community resources (e.g. lack of availability or affordability)</li> <li><input type="checkbox"/> Unable to follow the treatment plan as a direct result of homeless status</li> </ul>
<b>2</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Presence of a relatively minor physical health issue, which is managed and/or cared for with appropriate professional resources or through informed self-care</li> <li><input type="checkbox"/> Presence of a physical health issue, for which appropriate treatment protocols are followed, but there is still a moderate impact on their daily living</li> </ul>
<b>1</b>	<p>Single chronic or serious health condition in a family member, but <b>all</b> of the following are true:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Able to manage the health issue and live a relatively active and healthy life</li> <li><input type="checkbox"/> Connected to appropriate health supports</li> <li><input type="checkbox"/> Educated and informed on how to manage the health issue, take medication as necessary related to the condition, and consistently follow these requirements.</li> </ul>
<b>0</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> No serious or chronic health condition</li> <li><input type="checkbox"/> If any minor health condition, they are managed appropriately</li> </ul>

**C. Medication**

<b>PROMPTS</b>	<b>CLIENT SCORE:</b> <input style="width: 100px;" type="text"/>
<ul style="list-style-type: none"> <li>• Has anyone in your family recently been prescribed any medications by a health care professional?</li> <li>• Does anyone in your family take any medication, prescribed to them by a doctor?</li> <li>• Has anyone in your family ever had a doctor prescribe them a medication that wasn't filled or they didn't take?</li> <li>• Were any of your family's medications changed in the last month? Whose? How did that make them feel?</li> <li>• Do other people ever steal your family's medications?</li> <li>• Does anyone in your family ever sell or share their medications with other people it wasn't prescribed to?</li> <li>• How does your family store their medication and make sure they take the right medication at the right time each day?</li> <li>• What do you do if you realize someone has forgotten to take their medications?</li> <li>• Do you have any papers or documents about the medications your family takes?</li> </ul>	<b>NOTES</b>

<b>SCORING</b>	
4	<p><b>Any</b> of the following for any family member:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> In the past 30 days, started taking a prescription which <b>is</b> having any negative impact on day to day living, socialization or mood</li> <li><input type="checkbox"/> Shares or sells prescription, but keeps <b>less</b> than is sold or shared</li> <li><input type="checkbox"/> Regularly misuses medication (e.g. frequently forgets; often takes the wrong dosage; uses some or all of medication to get high)</li> <li><input type="checkbox"/> Has had a medication prescribed in the last 90 days that remains unfilled, for any reason.</li> </ul>
3	<p><b>Any</b> of the following for any family member:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> In the past 30 days, started taking a prescription which is <b>not</b> having any negative impact on day to day living, socialization or mood</li> <li><input type="checkbox"/> Shares or sells prescription, but keeps <b>more</b> than is sold or shared</li> <li><input type="checkbox"/> Requires intensive assistance to manage or take medication (e.g., assistance organizing in a pillbox; working with pharmacist to blister-pack; adapting the living environment to be more conducive to taking medications at the right time for the right purpose, like keeping nighttime medications on the bedside table and morning medications by the coffeemaker)</li> <li><input type="checkbox"/> Medications are stored and distributed by a third-party</li> </ul>
2	<p><b>Any</b> of the following for any family member:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Fails to take medication at the appropriate time or appropriate dosage, 1-2 times per week</li> <li><input type="checkbox"/> Self-manages medications except for requiring reminders or assistance for refills</li> <li><input type="checkbox"/> Successfully self-managing medication for fewer than 30 consecutive days</li> </ul>
1	<ul style="list-style-type: none"> <li><input type="checkbox"/> Successfully self-managing medications for more than 30, but less than 180, consecutive days</li> </ul>
0	<p><b>Any</b> of the following is true for <b>every</b> family member:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> No medication prescribed to them</li> <li><input type="checkbox"/> Successfully self-managing medication for 181+ consecutive days</li> </ul>

### D. Substance Use

PROMPTS	CLIENT SCORE: <input style="width: 100px;" type="text"/>
<ul style="list-style-type: none"> <li>• When was the last time you had a drink or used drugs? What about the other members of your family?</li> <li>• Anything we should keep in mind related to drugs/alcohol?</li> <li>• How often would you say you use [substance] in a week?</li> <li>• Ever have a doctor tell you that your health may be at risk because you drink or use drugs?</li> <li>• Have you engaged with anyone professionally related to your substance use that we could speak with?</li> <li>• Ever get into fights, fall down and bang your head, do things you regret later, or pass out when drinking or using other drugs?</li> <li>• Have you ever used alcohol or other drugs in a way that may be considered less than safe?</li> <li>• Do you ever drink mouthwash or cooking wine or hand sanitizer or anything like that?</li> </ul>	<div style="background-color: #e91e63; color: white; padding: 5px; text-align: center; font-weight: bold;">NOTES</div> <div style="border: 1px solid #e91e63; height: 150px; margin-top: 5px;"></div>

**Note: Consumption thresholds: 2 drinks per day or 14 total drinks in any one week period for men; 2 drinks per day or 9 total drinks in any one week period for women.**

SCORING

4	<ul style="list-style-type: none"> <li><input type="checkbox"/> An adult is in a life-threatening health situation as a direct result of substance use, <b>or</b>,</li> <li><input type="checkbox"/> Any family member is under the legal age but over 15 and would score a 3+, <b>or</b>,</li> <li><input type="checkbox"/> Any family member is under 15 and would score a 2+, <b>or</b> who first used drugs prior to age 12, <b>or</b>,</li> </ul> <p>In the past 30 days, <b>any</b> of the following are true for any adult in the family...</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Substance use is almost daily (21+ times) <b>and</b> often to the point of complete inebriation</li> <li><input type="checkbox"/> Binge drinking, non-beverage alcohol use, or inhalant use 4+ times</li> <li><input type="checkbox"/> Substance use resulting in passing out 2+ times</li> </ul>
3	<ul style="list-style-type: none"> <li><input type="checkbox"/> An adult is experiencing serious health impacts as a direct result of substance use, though not (yet) in a life-threatening position as a result, <b>or</b>,</li> <li><input type="checkbox"/> Any family member is under the legal age but over 15 and would score a 2, <b>or</b>,</li> <li><input type="checkbox"/> Any family member is under 15 and would score a 1, <b>or</b> who first used drugs at age 13-15, <b>or</b>,</li> </ul> <p>In the past 30 days, <b>any</b> of the following are true for any adult in the family...</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Drug use reached the point of complete inebriation 12+ times</li> <li><input type="checkbox"/> Alcohol use usually exceeded the consumption thresholds (at least 5+ times), but usually not to the point of complete inebriation</li> <li><input type="checkbox"/> Binge drinking, non-beverage alcohol use, or inhalant use occurred 1-3 times</li> </ul>
2	<ul style="list-style-type: none"> <li><input type="checkbox"/> Any family member is under the legal age but over 15 and would otherwise score 1, <b>or</b>,</li> </ul> <p>In the past 30 days, <b>any</b> of the following are true for any adult in the family...</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Drug use reached the point of complete inebriation fewer than 12 times</li> <li><input type="checkbox"/> Alcohol use exceeded the consumption thresholds fewer than 5 times</li> </ul>
1	<ul style="list-style-type: none"> <li><input type="checkbox"/> In the past 365 days, no alcohol use beyond consumption thresholds, <b>or</b>,</li> <li><input type="checkbox"/> If making claims to sobriety, no substance use in the past 30 days</li> </ul>
0	<ul style="list-style-type: none"> <li><input type="checkbox"/> In the past 365 days, no substance use</li> </ul>



### E. Experience of Abuse & Trauma of Parents

PROMPTS	CLIENT SCORE: <input style="width: 100px;" type="text"/>
NOTES	
<p><b>*To avoid re-traumatizing the individual, ask selected approved questions as written. Do not probe for details of the trauma/abuse. This section is entirely self-reported.</b></p> <p><b>*Because this section is self-reported, if there are more than one parent present, they should each be asked individually.</b></p> <ul style="list-style-type: none"> <li>• “I don’t need you to go into any details, but has there been any point in your life where you experienced emotional, physical, sexual or psychological abuse?”</li> <li>• “Are you currently or have you ever received professional assistance to address that abuse?”</li> <li>• “Does the experience of abuse or trauma impact your day to day living in any way?”</li> <li>• “Does the experience of abuse or trauma impact your ability to hold down a job, maintain housing or engage in meaningful relationships with friends or family?”</li> <li>• “Have you ever found yourself feeling or acting in a certain way that you think is caused by a history of abuse or trauma?”</li> <li>• “Have you ever become homeless as a direct result of experiencing abuse or trauma?”</li> </ul>	

SCORING	
<b>4</b>	<input type="checkbox"/> A reported experience of abuse or trauma, believed to be a direct cause of their homelessness
<b>3</b>	<input type="checkbox"/> The experience of abuse or trauma is <b>not</b> believed to be a direct cause of homelessness, but abuse or trauma (experienced before, during, or after homelessness) <b>is</b> impacting daily functioning and/or ability to get out of homelessness
<b>Any</b> of the following:	
<b>2</b>	<input type="checkbox"/> A reported experience of abuse or trauma, but is not believed to impact daily functioning and/or ability to get out of homelessness <input type="checkbox"/> Engaged in therapeutic attempts at recovery, but does not consider self to be recovered
<b>1</b>	<input type="checkbox"/> A reported experience of abuse or trauma, and considers self to be recovered
<b>0</b>	<input type="checkbox"/> No reported experience of abuse or trauma

### F. Risk of Harm to Self or Others

PROMPTS	CLIENT SCORE: <input style="width: 100px;" type="text"/>
<ul style="list-style-type: none"> <li>• Does anyone in your family have thoughts about hurting themselves or anyone else? Have they ever acted on these thoughts? When was the last time? What was occurring when that happened?</li> <li>• Has anyone in your family ever received professional help – including maybe a stay at hospital – as a result of thinking about or attempting to hurt themselves or others? How long ago was that? Does that happen often?</li> <li>• Has anyone in your family recently left a situation you felt was abusive or unsafe? How long ago was that?</li> <li>• Has anyone in your family been in any fights recently – whether they started it or someone else did? How long ago was that? How often do they get into fights?</li> </ul>	<div style="background-color: #e91e63; color: white; padding: 5px; text-align: center;"><b>NOTES</b></div> <div style="border: 1px solid #e91e63; height: 150px;"></div>

SCORING

4	<p><b>Any</b> of the following for any family member:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> In the past 90 days, left an abusive situation</li> <li><input type="checkbox"/> In the past 30 days, attempted, threatened, or actually harmed self or others</li> <li><input type="checkbox"/> In the past 30 days, involved in a physical altercation (instigator or participant)</li> </ul>
3	<p><b>Any</b> of the following for any family member:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> In the past 180 days, left an abusive situation, but no exposure to abuse in the past 90 days</li> <li><input type="checkbox"/> Most recently attempted, threatened, or actually harmed self or others in the past 180 days, but not in the past 30 days</li> <li><input type="checkbox"/> In the past 365 days, involved in a physical altercation (instigator or participant), but not in the past 30 days</li> </ul>
2	<p><b>Any</b> of the following for any family member:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> In the past 365 days, left an abusive situation, but no exposure to abuse in the past 180 days</li> <li><input type="checkbox"/> Most recently attempted, threatened, or actually harmed self or others in the past 365 days, but not in the past 180 days</li> <li><input type="checkbox"/> 366+ days ago, 4+ involvements in physical alterations</li> </ul>
1	<ul style="list-style-type: none"> <li><input type="checkbox"/> 366+ days ago, a family member had 1-3 involvements in physical alterations</li> </ul>
0	<ul style="list-style-type: none"> <li><input type="checkbox"/> Whole family reports no instance of harming self, being harmed, or harming others</li> </ul>

### G. Involvement in Higher Risk and/or Exploitive Situations

PROMPTS	CLIENT SCORE: <input style="width: 100px;" type="text"/>
<ul style="list-style-type: none"> <li>• <i>[Observe, don't ask] Any abcesses or track marks from injection substance use?</i></li> <li>• <i>Does anybody force or trick people in your family to do things that they don't want to do?</i></li> <li>• <i>Do you or anyone in your family ever do stuff that could be considered dangerous like drinking until they pass out outside, or delivering drugs for someone, having sex without a condom with a casual partner, or anything like that?</i></li> <li>• <i>Does anyone in your family ever find themselves in situations that may be considered at a high risk for violence?</i></li> <li>• <i>Does your family ever sleep outside? How do you dress and prepare for that? Where do you tend to sleep?</i></li> </ul>	<div style="background-color: #c00000; color: white; padding: 5px; text-align: center;"><b>NOTES</b></div> <div style="border: 1px solid #c00000; height: 150px; margin-top: 5px;"></div>

SCORING

4	<p><b>Any</b> of the following:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> In the past 180 days, family engaged in a total of 10+ higher risk and/or exploitive events</li> <li><input type="checkbox"/> In the past 90 days, any member of the family left an abusive situation</li> </ul>
3	<p><b>Any</b> of the following:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> In the past 180 days, family engaged in a total of 4-9 higher risk and/or exploitive events</li> <li><input type="checkbox"/> In the past 180 days, any member of the family left an abusive situation, but not in the past 90 days</li> </ul>
2	<p><b>Any</b> of the following:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> In the past 180 days, family engaged in a total of 1-3 higher risk and/or exploitive events</li> <li><input type="checkbox"/> 181+ days ago, any member of the family left an abusive situation</li> </ul>
1	<ul style="list-style-type: none"> <li><input type="checkbox"/> Any involvement in higher risk and/or exploitive situations by any member of the family occurred more than 180 days ago but less than 365 days ago</li> </ul>
0	<ul style="list-style-type: none"> <li><input type="checkbox"/> In the past 365 days, no involvement by any family member in higher risk and/or exploitive events</li> </ul>

## H. Interaction with Emergency Services

PROMPTS	CLIENT SCORE: <input style="width: 100px;" type="text"/>
<ul style="list-style-type: none"> <li>• How often does your family go to emergency rooms?</li> <li>• How many times have you had the police speak to members of your family over the past 180 days?</li> <li>• Has anyone in your family used an ambulance or needed the fire department at any time in the past 180 days?</li> <li>• How many times have members of your family called or visited a crisis team or a crisis counselor in the last 180 days?</li> <li>• How many times have you or anyone in your family been admitted to hospital in the last 180 days? How long did they stay?</li> </ul>	<b>NOTES</b>          

**Note: Emergency service use includes: admittance to emergency room/department; hospitalizations; trips to a hospital in an ambulance; crisis service, distress centers, suicide prevention service, sexual assault crisis service, sex worker crisis service, or similar service; interactions with police for the purpose of law enforcement; interactions with fire service in emergency situations.**

SCORING	
<b>4</b>	<input type="checkbox"/> In the past 180 days, cumulative family total of 10+ interactions with emergency services
<b>3</b>	<input type="checkbox"/> In the past 180 days, cumulative family total of 4-9 interactions with emergency services
<b>2</b>	<input type="checkbox"/> In the past 180 days, cumulative family total of 1-3 interactions with emergency services
<b>1</b>	<input type="checkbox"/> Any interaction with emergency services by family members occurred more than 180 days ago but less than 365 days ago
<b>0</b>	<input type="checkbox"/> In the past 365 days, no interaction with emergency services

### I. Legal

PROMPTS	CLIENT SCORE: <input style="width: 100px;" type="text"/>
<ul style="list-style-type: none"> <li>• Does your family have any “legal stuff” going on?</li> <li>• Has anyone in your family had a lawyer assigned to them by a court?</li> <li>• Does anyone in your family have any upcoming court dates? Do you think there’s a chance someone in your family will do time?</li> <li>• Any outstanding fines?</li> <li>• Has anyone in your family paid any fines in the last 12 months for anything?</li> <li>• Has anyone in your family done any community service in the last 12 months?</li> <li>• Is anybody expecting someone in your family to do community service for anything right now?</li> <li>• Did your family have any legal stuff in the last year that got dismissed?</li> <li>• Is your family’s housing at risk in any way right now because of legal issues?</li> </ul>	<p style="text-align: center; margin: 0;"><b>NOTES</b></p> <div style="border: 1px solid #e91e63; height: 200px; width: 100%;"></div>

SCORING	
<b>4</b>	<p><b>Any</b> of the following among any family member:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Current outstanding legal issue(s), likely to result in fines of \$500+</li> <li><input type="checkbox"/> Current outstanding legal issue(s), likely to result in incarceration of 3+ months (cumulatively), inclusive of any time held on remand</li> </ul>
<b>3</b>	<p><b>Any</b> of the following among any family member:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Current outstanding legal issue(s), likely to result in fines less than \$500</li> <li><input type="checkbox"/> Current outstanding legal issue(s), likely to result in incarceration of less than 90 days (cumulatively), inclusive of any time held on remand</li> </ul>
<b>2</b>	<p><b>Any</b> of the following among any family member:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> In the past 365 days, relatively minor legal issue has occurred and was resolved through community service or payment of fine(s)</li> <li><input type="checkbox"/> Currently outstanding relatively minor legal issue that is unlikely to result in incarceration (but may result in community service)</li> </ul>
<b>1</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> There are no current legal issues among family members, <b>and</b> any legal issues that have historically occurred have been resolved without community service, payment of fine, or incarceration</li> </ul>
<b>0</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> No family member has had any legal issues within the past 365 days, <b>and</b> currently no conditions of release</li> </ul>

### J. Managing Tenancy

PROMPTS	CLIENT SCORE: <input style="width: 100px;" type="text"/>
<ul style="list-style-type: none"> <li>• Is your family currently homeless?</li> <li>• [If the family is housed] Does your family have an eviction notice?</li> <li>• [If the family is housed] Do you think that your family's housing is at risk?</li> <li>• How is your family's relationship with your neighbors?</li> <li>• How does your family normally get along with landlords?</li> <li>• How has your family been doing with taking care of your place?</li> </ul>	<div style="background-color: #e91e63; color: white; padding: 5px; text-align: center; font-weight: bold;">NOTES</div> <div style="border: 1px solid #e91e63; height: 150px; width: 100%;"></div>

**Note: Housing matters include: conflict with landlord and/or neighbors, damages to the unit, payment of rent on time and in full. Payment of rent through a third party is not considered to be a short-coming or deficiency in the ability to pay rent.**

SCORING	
4	<p><b>Any</b> of the following:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Currently homeless</li> <li><input type="checkbox"/> In the next 30 days, will be re-housed or return to homelessness</li> <li><input type="checkbox"/> In the past 365 days, was re-housed 6+ times</li> <li><input type="checkbox"/> In the past 90 days, support worker(s) have been cumulatively involved 10+ times with housing matters</li> </ul>
3	<p><b>Any</b> of the following:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> In the next 60 days, will be re-housed or return to homelessness, but not in next 30 days</li> <li><input type="checkbox"/> In the past 365 days, was re-housed 3-5 times</li> <li><input type="checkbox"/> In the past 90 days, support worker(s) have been cumulatively involved 4-9 times with housing matters</li> </ul>
2	<p><b>Any</b> of the following:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> In the past 365 days, was re-housed 2 times</li> <li><input type="checkbox"/> In the past 180 days, was re-housed 1+ times, but not in the past 60 days</li> <li><input type="checkbox"/> Continuously housed for at least 90 days but not more than 180 days</li> <li><input type="checkbox"/> In the past 90 days, support worker(s) have been cumulatively involved 1-3 times with housing matters</li> </ul>
1	<p><b>Any</b> of the following:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> In the past 365 days, was re-housed 1 time</li> <li><input type="checkbox"/> Continuously housed, with no assistance on housing matters, for at least 180 days but not more than 365 days</li> </ul>
0	<ul style="list-style-type: none"> <li><input type="checkbox"/> Continuously housed, with no assistance on housing matters, for at least 365 days</li> </ul>

### K. Personal Administration & Money Management

<b>PROMPTS</b>	<b>CLIENT SCORE:</b> <input style="width: 100px;" type="text"/>
<ul style="list-style-type: none"> <li>• How are you and your family with taking care of money?</li> <li>• How are you and your family with paying bills on time and taking care of other financial stuff?</li> <li>• Does anyone in your family have any street debts or drug or gambling debts?</li> <li>• Is there anybody that thinks anyone in your family owes them money?</li> <li>• Do you budget every single month for every single thing your family needs? Including cigarettes? Booze? Drugs?</li> <li>• Does your family try to pay your rent before paying for anything else?</li> <li>• Is anyone in your family behind in any payments like child support or student loans or anything like that?</li> </ul>	<b>NOTES</b>

<b>SCORING</b>	
4	<p><b>Any</b> of the following:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> No family income (including formal and informal sources)</li> <li><input type="checkbox"/> Substantial real or perceived debts of \$1,000+, past due or requiring monthly payments</li> </ul> <p><b>Or</b>, for the person who normally handles the household's finances, <b>any</b> of the following:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Cannot create or follow a budget, regardless of supports provided</li> <li><input type="checkbox"/> Does not comprehend financial obligations</li> <li><input type="checkbox"/> Not aware of the full amount spent on substances, if the household includes a substance user</li> </ul>
3	<p><input type="checkbox"/> Real or perceived debts of \$999 or less, past due or requiring monthly payments, <b>or</b></p> <p>For the person who normally handles the household's finances, <b>any</b> of the following:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Requires intensive assistance to create and manage a budget (including any legally mandated guardian/trustee that provides assistance or manages access to money)</li> <li><input type="checkbox"/> Only understands their financial obligations with the assistance of a 3rd party</li> <li><input type="checkbox"/> Not budgeting for substance use, if the household includes a substance user</li> </ul>
2	<p><input type="checkbox"/> In the past 365 days, source of family income has changed 2+ times, <b>or</b></p> <p>For the person who normally handles the household's finances, <b>any</b> of the following:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Budgeting to the best of ability (including formal and informal sources), but still short of money every month for essential needs</li> <li><input type="checkbox"/> Voluntarily receives assistance creating and managing a budget or restricts access to their own money (e.g. guardian/trusteeship)</li> <li><input type="checkbox"/> Self-managing financial resources and taking care of associated administrative tasks for less than 90 days</li> </ul>
1	<p><input type="checkbox"/> The person who normally handles the household's finances has been self-managing financial resources and taking care of associated administrative tasks for at least 90 days, but for less than 180 days</p>
0	<p><input type="checkbox"/> The person who normally handles the household's finances has been self-managing financial resources and taking care of associated administrative tasks for at least 180 days</p>

## L. Social Relationships & Networks

PROMPTS	CLIENT SCORE: <input style="width: 100px;" type="text"/>
<ul style="list-style-type: none"> <li>• Tell me about your family’s friends, extended family or other people in your life.</li> <li>• How often do you get together or chat with family friends?</li> <li>• When your family goes to doctor’s appointments or meet with other professionals like that, what is that like?</li> <li>• Are there any people in your life that you feel are just using you, or someone else in your family?</li> <li>• Are there any of your family’s closer friends that you feel are always asking you for money, smokes, drugs, food or anything like that?</li> <li>• Have you ever had people crash at your place that you did not want staying there?</li> <li>• Have you ever been threatened with an eviction or lost a place because of something that friends or extended family did in your apartment?</li> <li>• Have you ever been concerned about not following your lease agreement because of friends or extended family?</li> </ul>	<b>NOTES</b>

SCORING	
<b>4</b>	<p><b>Any</b> of the following:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Currently homeless and would classify most of friends and family as homeless</li> <li><input type="checkbox"/> Friends, family or other people are placing security of housing at imminent risk, <b>or</b> impacting life, wellness, or safety</li> <li><input type="checkbox"/> In the past 90 days, left an exploitive, abusive or dependent relationship</li> <li><input type="checkbox"/> No friends or family and any family member demonstrates an inability to follow social norms</li> </ul>
<b>3</b>	<p><b>Any</b> of the following:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Currently homeless, and would classify some of friends as housed, while some are homeless</li> <li><input type="checkbox"/> In the past 90-180 days, left an exploitive, abusive or dependent relationship</li> <li><input type="checkbox"/> Friends, family or other people are having some negative consequences on wellness or housing stability</li> <li><input type="checkbox"/> No friends or family but all family members demonstrate ability to follow social norms</li> <li><input type="checkbox"/> Any family member is meeting new people with an intention of forming friendships</li> <li><input type="checkbox"/> Any family member is reconnecting with previous friends or family members, but experiencing difficulty advancing the relationship</li> </ul>
<b>2</b>	<p><b>Any</b> of the following:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Currently homeless, and would classify friends and family as being housed</li> <li><input type="checkbox"/> More than 180 days ago, left an exploitive, abusive or dependent relationship</li> <li><input type="checkbox"/> Any family member is developing relationships with new people but not yet fully trusting them</li> </ul>
<b>1</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Has been housed for less than 180 days, <b>and</b> family is engaged with friends or family, who are having no negative consequences on the individual’s housing stability</li> </ul>
<b>0</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Has been housed for at least 180 days, <b>and</b> family is engaged with friends or family, who are having no negative consequences on the individual’s housing stability</li> </ul>



### M. Self Care & Daily Living Skills of Family Head

PROMPTS	CLIENT SCORE: <input style="width: 100px;" type="text"/>
<ul style="list-style-type: none"> <li>• Do you have any worries about taking care of yourself or your family?</li> <li>• Do you have any concerns about cooking, cleaning, laundry or anything like that?</li> <li>• Does anyone in your family ever need reminders to do things like shower or clean up?</li> <li>• Describe your family's last apartment.</li> <li>• Do you know how to shop for nutritious food on a budget?</li> <li>• Do you know how to make low cost meals that can result in leftovers to freeze or save for another day?</li> <li>• Do you tend to keep all of your family's clothes clean?</li> <li>• Have you ever had a problem with mice or other bugs like cockroaches as a result of a dirty apartment?</li> <li>• When you have had a place where you have made a meal, do you tend to clean up dishes and the like before they get crusty?</li> </ul>	<b>NOTES</b> <div style="border: 1px solid #e91e63; height: 150px; width: 100%;"></div>

SCORING	
<b>4</b>	<p><b>Any</b> of the following for head(s) of household:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> No insight into how to care for themselves, their apartment or their surroundings</li> <li><input type="checkbox"/> Currently homeless and relies upon others to meet basic needs (e.g. access to shelter, showers, toilet, laundry, food, and/or clothing) on an almost daily basis</li> <li><input type="checkbox"/> Engaged in hoarding or collecting behavior and is not aware that it is an issue in her/his life</li> </ul>
<b>3</b>	<p><b>Any</b> of the following for head(s) of household:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Has insight into some areas of how to care for themselves, their apartment or their surroundings, but misses other areas because of lack of insight</li> <li><input type="checkbox"/> In the past 180 days, relied upon others to meet basic needs (e.g. access to shelter, showers, toilet, laundry, food, and/or clothing), 14+ days in any 30-day period</li> <li><input type="checkbox"/> Engaged in hoarding or collecting behavior and is aware that it is an issue in her/his life</li> </ul>
<b>2</b>	<p><b>Any</b> of the following for head(s) of household:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Fully aware and has insight in all that is required to take care of themselves, their apartment and their surroundings, but has not yet mastered the skills or time management to fully execute this on a regular basis</li> <li><input type="checkbox"/> In the past 180 days, relied upon others to meet basic needs (e.g. access to shelter, showers, toilet, laundry, food, and/or clothing), fewer than 14 days in every 30-day period</li> </ul>
<b>1</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> In the past 365 days, family accessed community resources 4 or fewer times, <b>and</b> head of household is fully taking care of all the family's daily needs</li> </ul>
<b>0</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> For the past 365+ days, fully taking care of all the family's daily needs independently</li> </ul>

## N. Meaningful Daily Activity

PROMPTS	CLIENT SCORE: <input style="width: 100px;" type="text"/>
<ul style="list-style-type: none"> <li>• How does your family spend their days?</li> <li>• How does your family spend their free time?</li> <li>• Do these things make your family feel happy/fulfilled?</li> <li>• How many days a week would you say members of your family have things to do that make them feel happy/fulfilled?</li> <li>• How much time in a week would you or members of your family say they are totally bored?</li> <li>• When people in your family wake up in the morning, do they tend to have an idea of what they plan to do that day?</li> <li>• How much time in a week would you say members of your family spend doing stuff to fill up the time rather than doing things that they love?</li> <li>• Are there any things that get in the way of your family doing the sorts of activities they would like to be doing?</li> </ul>	<div style="background-color: #c00000; color: white; padding: 5px; text-align: center; font-weight: bold;">NOTES</div> <div style="border: 1px solid #c00000; height: 200px; margin-top: 5px;"></div>

SCORING	
4	<input type="checkbox"/> Any member of the family has no planned, legal activities described as providing fulfillment or happiness
3	<input type="checkbox"/> Any member of the family is discussing, exploring, signing up for and/or preparing for new activities or to re-engage with planned, legal activities that used to provide fulfillment or happiness
2	<input type="checkbox"/> Some members of the family are attempting new or re-engaging with planned, legal activities that used to provide fulfillment or happiness, but uncertain that activities selected are currently providing fulfillment or happiness, <b>or</b> they are not fully committed to continuing the activities.
1	<input type="checkbox"/> Each family member has planned, legal activities described as providing fulfillment or happiness 1-3 days per week
0	<input type="checkbox"/> Each family member has planned, legal activities described as providing fulfillment or happiness 4+ days per week

## O. History of Homelessness & Housing

PROMPTS	CLIENT SCORE: <input style="width: 100px;" type="text"/>
<ul style="list-style-type: none"> <li>• How long has your family been homeless?</li> <li>• How many times has your family experienced homelessness other than this most recent time?</li> <li>• Has your family spent any time sleeping on a friend's couch or floor? And if so, during those times did you consider that to be your family's permanent address?</li> <li>• Has your family ever spent time sleeping in a car, alleyway, garage, barn, bus shelter, or anything like that?</li> <li>• Has your family ever spent time sleeping in an abandoned building?</li> <li>• Was anyone in your family ever been in hospital or jail for a period of time when they didn't have a permanent address to go to when they got out?</li> </ul>	<div style="background-color: #c00000; color: white; padding: 5px; text-align: center;"><b>NOTES</b></div> <div style="border: 1px solid #c00000; height: 150px; margin-top: 5px;"></div>

SCORING	
<b>4</b>	<input type="checkbox"/> Over the past 10 years, cumulative total of 5+ years of family homelessness
<b>3</b>	<input type="checkbox"/> Over the past 10 years, cumulative total of 2+ years but fewer than 5 years of family homelessness
<b>2</b>	<input type="checkbox"/> Over the past 4 years, cumulative total of 30+ days but fewer than 2 years of family homelessness
<b>1</b>	<input type="checkbox"/> Over the past 4 years, cumulative total of 7+ days but fewer than 30 days of family homelessness
<b>0</b>	<input type="checkbox"/> Over the past 4 years, cumulative total of 7 or fewer days of family homelessness

## P. Parental Engagement

PROMPTS	CLIENT SCORE: <input style="width: 100px; height: 20px;" type="text"/>
<ul style="list-style-type: none"> <li>• Walk me through a typical evening after school in your family.</li> <li>• Tell me about what role, if any, the older kids have with the younger kids. Do they babysit? Walk them to school? Bathe or put the younger kids to bed?</li> <li>• Does your family have play time together? What kinds of things do you do and how often do you do it?</li> <li>• Let's pick a day like a Saturday...do you know where your kids are the entire day and whom they are out with all day?</li> </ul>	<div style="background-color: #e91e63; color: white; padding: 5px; text-align: center; font-weight: bold;">NOTES</div> <div style="border: 1px solid #e91e63; height: 150px; width: 100%;"></div>

**Note:** In this section, a child is considered “supervised” when the parent has knowledge of the child’s whereabouts, the child is in an age-appropriate environment, and the child is engaged with the parent or another responsible adult. “Caretaking tasks” are tasks that may be expected by a parent/caregiver such as getting children to/from school, preparing meals, bathing children, putting children to bed, etc.

SCORING	
4	<input type="checkbox"/> No sense of parental attachment and responsibility <input type="checkbox"/> No meaningful family time together <input type="checkbox"/> Children 12 and younger are unsupervised 3+ hours each day <input type="checkbox"/> Children 13 and older are unsupervised 4+ hours each day <input type="checkbox"/> In families with 2+ children, the older child performs caretaking tasks 5+ days/week
3	<input type="checkbox"/> Weak sense of parental attachment and responsibility <input type="checkbox"/> Meaningful family activities occur 1-4 times in a month <input type="checkbox"/> Children 12 and younger are unsupervised 1-3 hours each day <input type="checkbox"/> Children 13 and older are unsupervised 2-4 hours each day <input type="checkbox"/> In families with 2+ children, the older child performs caretaking tasks 3-4 days/week
2	<input type="checkbox"/> Sense of parental attachment and responsibility, but not consistently applied <input type="checkbox"/> Meaningful family activities occur 1-2 days per week <input type="checkbox"/> Children 12 and younger are unsupervised fewer than 1 hour each day <input type="checkbox"/> Children 13 and older are unsupervised 1-2 hours each day <input type="checkbox"/> In families with 2+ children, the older child performs caretaking tasks fewer than 2 days/week
1	<input type="checkbox"/> Strong sense of parental attachment and responsibility towards their children <input type="checkbox"/> Meaningful family activities occur 3-6 days of the week <input type="checkbox"/> Children 12 and younger are never unsupervised <input type="checkbox"/> Children 13 and older are unsupervised no more than an hour each day
0	<input type="checkbox"/> Strong sense of attachment and responsibility towards their children <input type="checkbox"/> Meaningful family activities occur daily <input type="checkbox"/> Children are never unsupervised

**Q. Stability/Resiliency of the Family Unit**

<b>PROMPTS</b>	<b>CLIENT SCORE:</b> <input style="width: 100px;" type="text"/>
<ul style="list-style-type: none"> <li>• <i>Over the past year have there been any different adults staying with the family like a family friend, grandparent, aunt or that sort of thing? If so, can you tell me when and for how long and the changes that have occurred?</i></li> <li>• <i>Other than kids being taken into care, have there been any instances where any child has gone to stay with another family member or family friend for any length of time? Can you tell me how many times, when and for how long that happened?</i></li> </ul>	<b>NOTES</b>

<b>SCORING</b>	
<b>4</b>	<p>In the past 365 days, <b>any</b> of the following have occurred:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Parental arrangements and/or other adult relative within the family have changed 4+ times</li> <li><input type="checkbox"/> Children have left or returned to the family 4+ times</li> </ul>
<b>3</b>	<p>In the past 365 days, <b>any</b> of the following have occurred:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Parental arrangements and/or other adult relatives within the family have changed 3 times</li> <li><input type="checkbox"/> Children have left or returned to the family 3 times</li> </ul>
<b>2</b>	<p>In the past 365 days, <b>any</b> of the following have occurred:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Parental arrangements and/or other adult relatives within the family have changed 2 times</li> <li><input type="checkbox"/> Children have left or returned to the family 2 times</li> </ul>
<b>1</b>	<p>In the past 365 days, <b>any</b> of the following have occurred:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Parental arrangements and/or other adult relatives within the family have changed 1 time</li> <li><input type="checkbox"/> Children have left or returned to the family 1 time</li> </ul>
<b>0</b>	<p>In the past 365 days, <b>any</b> of the following have occurred:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> No change in parental arrangements and/or other adult relatives within the family</li> <li><input type="checkbox"/> Children have not left or returned to the family</li> </ul>

### R. Needs of Children

<b>PROMPTS</b>	<b>CLIENT SCORE:</b> <input style="width: 100px;" type="text"/>
<ul style="list-style-type: none"> <li>• Please tell me about the attendance at school of your school-aged children.</li> <li>• Any health issues with your children?</li> <li>• Any times of separation between your children and parents?</li> <li>• Without going into detail, have any of your children experienced or witnessed emotional, physical, sexual or psychological abuse?</li> <li>• Have your children ever accessed professional assistance to address that abuse?</li> </ul>	<b>NOTES</b>

<b>SCORING</b>	
<b>4</b>	<p><b>Any</b> of the following:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> In the last 90 days, children needed to live with friends or family for 15+ days in any month</li> <li><input type="checkbox"/> School-aged children are not currently enrolled in school</li> <li><input type="checkbox"/> Any member of the family, including children, is currently escaping an abusive situation</li> <li><input type="checkbox"/> The family is homeless</li> </ul>
<b>3</b>	<p><b>Any</b> of the following:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> In the last 90 days, children needed to live with friends or family for 7-14 days in any month</li> <li><input type="checkbox"/> School-aged children typically miss 3+ days of school per week for reasons other than illness</li> <li><input type="checkbox"/> In the last 180 days, any child(ren) in the family has experienced an abusive situation that has since ended</li> </ul>
<b>2</b>	<p><b>Any</b> of the following:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> In the last 90 days, children needed to live with friends or family for 1-6 days in any month</li> <li><input type="checkbox"/> School-aged children typically miss 2 days of school per week for reasons other than illness</li> <li><input type="checkbox"/> In the past 365 days, any child(ren) in the family has experienced an abusive situation that has ended more than 180 days ago</li> </ul>
<b>1</b>	<p><b>Any</b> of the following:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> In the last 365 days, children needed to live with friends or family for 7+ days in any month, but not in the last 90 days</li> <li><input type="checkbox"/> School-aged children typically miss 1 day of school per week for reasons other than illness</li> </ul>
<b>0</b>	<p><b>All</b> of the following:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> In the last 365 days, children needed to live with friends or family for fewer than 7 days in every month</li> <li><input type="checkbox"/> School-aged children maintain consistent attendance at school</li> <li><input type="checkbox"/> There is no evidence of children in the home having experienced or witnessed abuse</li> <li><input type="checkbox"/> The family is housed</li> </ul>

### S. Size of Family Unit

PROMPTS	CLIENT SCORE: <input style="width: 100px;" type="text"/>
<ul style="list-style-type: none"> <li>• <i>I just want to make sure I understand how many kids there are, the gender of each and their age. Can you take me through that again?</i></li> <li>• <i>Is anyone in the family currently pregnant?</i></li> </ul>	<div style="background-color: #c00000; color: white; padding: 5px; text-align: center;"><b>NOTES</b></div> <div style="border: 1px solid #c00000; height: 200px;"></div>

SCORING		
	FOR ONE-PARENT FAMILIES:	FOR TWO-PARENT FAMILIES:
<b>4</b>	<b>Any</b> of the following: <input type="checkbox"/> A pregnancy in the family <input type="checkbox"/> At least one child aged 0-6 <input type="checkbox"/> Three or more children of any age	<b>Any</b> of the following: <input type="checkbox"/> A pregnancy in the family <input type="checkbox"/> Four or more children of any age
<b>3</b>	<b>Any</b> of the following: <input type="checkbox"/> At least one child aged 7-11 <input type="checkbox"/> Two children of any age	<b>Any</b> of the following: <input type="checkbox"/> At least one child aged 0-6 <input type="checkbox"/> Three children of any age
<b>2</b>	<input type="checkbox"/> At least one child aged 12–15.	<b>Any</b> of the following: <input type="checkbox"/> At least one child aged 7-11 <input type="checkbox"/> Two children of any age
<b>1</b>	<input type="checkbox"/> At least one child aged 16 or older.	<input type="checkbox"/> At least one child aged 12 or older
<b>0</b>	<input type="checkbox"/> Children have been permanently removed from the family and the household is transitioning to services for singles or couples without children	

**T. Interaction with Child Protective Services and/or Family Court**

<b>PROMPTS</b>	<b>CLIENT SCORE:</b> <input style="width: 100px;" type="text"/>
<ul style="list-style-type: none"> <li>• Any matters being considered by a judge right now as it pertains to any member of your family?</li> <li>• Have any of your children spent time in care? When was that? For how long were they in care? When did you get them back?</li> <li>• Has there ever been an investigation by someone in child welfare into the matters of your family?</li> </ul>	<b>NOTES</b>

<b>SCORING</b>	
<b>4</b>	<p><b>Any</b> of the following:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> In the past 90 days, interactions with child protective services have occurred</li> <li><input type="checkbox"/> In the past 365 days, one or more children have been removed from parent’s custody that have <b>not</b> been reunited with the family at least four days per week</li> <li><input type="checkbox"/> There are issues still be decided or considered within family court</li> </ul>
<b>3</b>	<p>In the past 180 days, <b>any</b> of the following have occurred:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Interactions with child protective services have occurred, but not within the past 90 days</li> <li><input type="checkbox"/> One or more children have been removed from parent’s custody through child protective services (non-voluntary) <b>and</b> the child(ren) has been reunited with the family four or more days per week;</li> <li><input type="checkbox"/> Issues have been resolved in family court</li> </ul>
<b>2</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> In the past 365 days, interactions with child protective services have occurred, but not within the past 180 days, and there are no active issues, concerns or investigations</li> </ul>
<b>1</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> No interactions with child protective services have occurred, within the past 365 days, and there are no active issues, concerns or investigations.</li> </ul>
<b>0</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> There have been no serious interactions with child protective services because of parenting concerns</li> </ul>



**FAMILY SERVICE PRIORITIZATION DECISION ASSISTANCE TOOL (F-SPDAT)**

FAMILIES

VERSION 2.01

<b>Client:</b>	<b>Worker:</b>	<b>Version:</b>	<b>Date:</b>
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COMPONENT	SCORE	COMMENTS
<b>MENTAL HEALTH &amp; WELLNESS AND COGNITIVE FUNCTIONING</b>		
<b>PHYSICAL HEALTH &amp; WELLNESS</b>		
<b>MEDICATION</b>		
<b>SUBSTANCE USE</b>		
<b>EXPERIENCE OF ABUSE AND/OR TRAUMA</b>		
<b>RISK OF HARM TO SELF OR OTHERS</b>		
<b>INVOLVEMENT IN HIGHER RISK AND/OR EXPLOITIVE SITUATIONS</b>		
<b>INTERACTION WITH EMERGENCY SERVICES</b>		

**FAMILY SERVICE PRIORITIZATION DECISION ASSISTANCE TOOL (F-SPDAT)**

FAMILIES

VERSION 2.01

<b>Client:</b>	<b>Worker:</b>	<b>Version:</b>	<b>Date:</b>
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COMPONENT	SCORE	COMMENTS
LEGAL INVOLVEMENT		
MANAGING TENANCY		
PERSONAL ADMINISTRATION & MONEY MANAGEMENT		
SOCIAL RELATIONSHIPS & NETWORKS		
SELF-CARE & DAILY LIVING SKILLS		
MEANINGFUL DAILY ACTIVITIES		
HISTORY OF HOUSING & HOMELESSNESS		

**FAMILY SERVICE PRIORITIZATION DECISION ASSISTANCE TOOL (F-SPDAT)**

FAMILIES

VERSION 2.01

<b>Client:</b>	<b>Worker:</b>	<b>Version:</b>	<b>Date:</b>
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COMPONENT	SCORE	COMMENTS
PARENTAL ENGAGEMENT		
STABILITY/RESILIENCY OF THE FAMILY UNIT		
NEEDS OF CHILDREN		
SIZE OF FAMILY		
INTERACTION WITH CHILD PROTECTIVE SERVICES AND/ OR FAMILY COURT		
<b>TOTAL</b>		<p><b>Score: Recommendation:</b></p> <p>0-26: No housing intervention</p> <p>27-53: Rapid Re-Housing</p> <p>54-80: Permanent Supportive Housing/Housing First</p>

## Appendix A: About the SPDAT

OrgCode Consulting, Inc. is pleased to announce the release of Version 4 of the Service Prioritization Decision Assistance Tool (SPDAT). Since its release in 2010, the SPDAT has been used with over 10,000 unique individuals in over 100 communities across North America and in select locations around the world.

Originally designed as a tool to help prioritize housing services for homeless individuals based upon their acuity, the SPDAT has been successfully adapted to other fields of practice, including: discharge planning from hospitals, work with youth, survivors of domestic violence, health research, planning supports for consumer survivors of psychiatric care systems, and in work supporting people with fetal alcohol spectrum disorders. We are encouraged that so many service providers and communities are expanding the use of this tool, and OrgCode will continue to support the innovative use of the SPDAT to meet local needs.

### SPDAT Design

The SPDAT is designed to:

- Help prioritize which clients should receive what type of housing assistance intervention, and assist in determining the intensity of case management services
- Prioritize the sequence of clients receiving those services
- Help prioritize the time and resources of Frontline Workers
- Allow Team Leaders and program supervisors to better match client needs to the strengths of specific Frontline Workers on their team
- Assist Team Leaders and program supervisors to support Frontline Workers and establish service priorities across their team
- Provide assistance with case planning and encourage reflection on the prioritization of different elements within a case plan
- Track the depth of need and service responses to clients over time

The SPDAT is NOT designed to:

- Provide a diagnosis
- Assess current risk or be a predictive index for future risk
- Take the place of other valid and reliable instruments used in clinical research and care

The SPDAT is only used with those clients who meet program eligibility criteria. For example, if there is an eligibility criterion that requires prospective clients to be homeless at time of intake to be eligible for Housing First, then the pre-condition must be met before pursuing the application of the SPDAT. For that reason, we have also created the VI-SPDAT as an initial screening tool.

The SPDAT is not intended to replace clinical expertise or clinical assessment tools. The tool complements existing clinical approaches by incorporating a wide array of components that provide both a global and detailed picture of a client's acuity. Certain components of the SPDAT relate to clinical concerns, and it is expected that intake professionals and clinicians will work together to ensure the accurate assessment of these issues. In fact, many organizations and communities have found the SPDAT to be a useful method for bridging the gap between housing, social services and clinical services.

## Family SPDAT

Upon the release of SPDAT Version 3, a special version was released - the Family SPDAT Version 1. This tool introduced five new components that specifically address the unique challenges to housing stability faced by homeless families. In addition, the tool has a focus on households throughout.

## SPDAT Version 4/Family SPDAT Version 2

The SPDAT has been influenced by the experience of practitioners in its use, persons with lived experience that have had the SPDAT implemented with them, as well as a number of other excellent tools such as (but not limited to) the Outcome Star, Health of the Nation Outcome Scale, Denver Acuity Scale, Camberwell Assessment of Needs, Vulnerability Index, and Transition Aged Youth Triage Tool.

In preparing SPDAT v4 and F-SPDAT v2, we have adopted a comprehensive and collaborative approach to changing and improving the SPDAT. Communities that have used the tool for three months or more have provided us with their feedback. OrgCode staff have observed the tool in operation to better understand its implementation in the field. An independent committee composed of service practitioners and academics review enhancements to the SPDAT. Furthermore, we continue to test the validity of SPDAT results through the use of control groups. Overall, we consistently see that groups assessed with the SPDAT have better long-term housing and life stability outcomes than those assessed with other tools, or no tools at all.

OrgCode intends to continue working with communities and persons with lived experience to make future versions of the SPDAT even better. We hope all those communities and agencies that choose to use this tool will remain committed to collaborating with us to make those improvements over time.

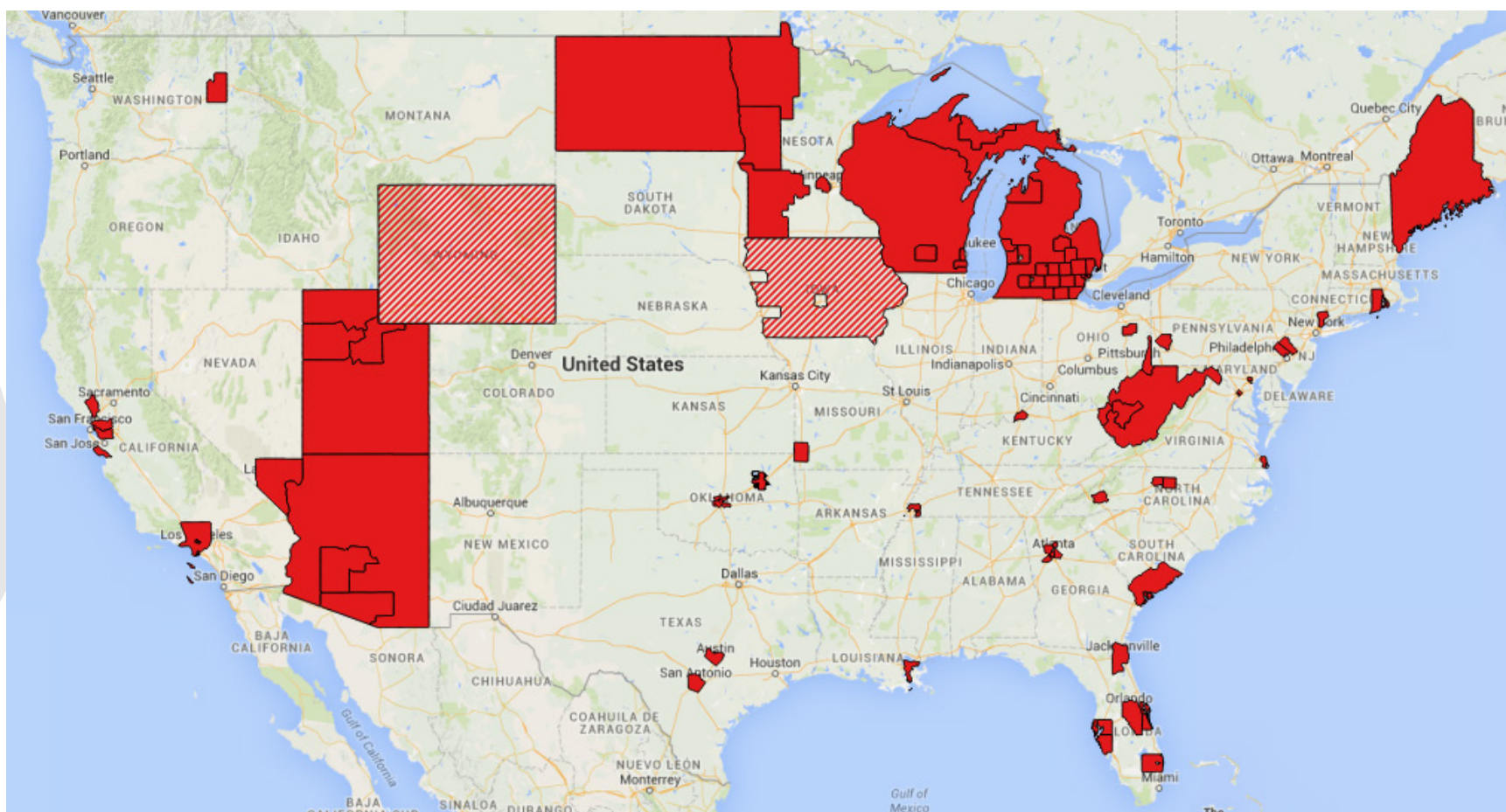
The new versions build upon the success of previous versions of the SPDAT products with some refinements. Starting in August 2014, a survey was launched of existing SPDAT and F-SPDAT users to get their input on what should be amended, improved, or maintained in the tool. Analysis was completed across all of these responses. Further research was conducted. Questions were tested and refined over several months, again including the direct voice of persons with lived experience and frontline practitioners. Input was also gathered from senior government officials that create policy and programs to help ensure alignment with guidelines and funding requirements.

The major differences from F-SPDAT Version 1 to Version 2 include:

- The structure of the tools is the same: four domains (five for families) with components aligned to specific domains. The names of the domains and the components remain unchanged.
- The scoring of the tools is the same: 60 points for singles, and 80 points for families.
- The scoring tables used to run from 0 through to 4. They are now reversed with each table starting at 4 and working their way down to 0. This increases the speed of assessment.
- The order of the tools has changed, grouped together by domain.
- Language has been simplified.
- Days are used rather than months to provide greater clarification and alignment to how most databases capture periods of time in service.
- Greater specificity has been provided in some components such as amount of debts.

## Appendix B: Where the SPDAT is being used (as of May 2015)

### United States of America



**Arizona**

- Statewide

**California**

- Oakland/Alameda County CoC
- Richmond/Contra Costa County CoC
- Watsonville/Santa Cruz City & County CoC
- Napa City & County CoC
- Los Angeles City & County CoC
- Pasadena CoC
- Glendale CoC

**District of Columbia**

- District of Columbia CoC

**Florida**

- Sarasota/Bradenton/Manatee, Sarasota Counties CoC
- Tampa/Hillsborough County CoC
- St. Petersburg/Clearwater/Largo/Pinellas County CoC
- Orlando/Orange, Osceola, Seminole Counties CoC
- Jacksonville-Duval, Clay Counties CoC
- Palm Bay/Melbourne/Brevard County CoC
- West Palm Beach/Palm Beach County CoC

**Georgia**

- Atlanta County CoC
- Fulton County CoC
- Marietta/Cobb County CoC
- DeKalb County CoC

**Iowa**

- Parts of Iowa Balance of State CoC

**Kentucky**

- Louisville/Jefferson County CoC

**Louisiana**

- New Orleans/Jefferson Parish CoC

**Maryland**

- Baltimore City CoC

**Maine**

- Statewide

**Michigan**

- Statewide

**Minnesota**

- Minneapolis/Hennepin County CoC
- Northwest Minnesota CoC
- Moorhead/West Central Minnesota CoC
- Southwest Minnesota CoC

**Missouri**

- Joplin/Jasper, Newton Counties CoC

**North Carolina**

- Winston Salem/Forsyth County CoC
- Asheville/Buncombe County CoC
- Greensboro/High Point CoC

**North Dakota**

- Statewide

**Nevada**

- Las Vegas/Clark County CoC

**New York**

- Yonkers/Mount Vernon/New Rochelle/Westchester County CoC

**Ohio**

- Canton/Massillon/Alliance/Stark County CoC
- Toledo/Lucas County CoC

**Oklahoma**

- Tulsa City & County/Broken Arrow CoC
- Oklahoma City CoC

**Pennsylvania**

- Lower Marion/Norristown/Abington/Montgomery County CoC

- Bristol/Bensalem/Bucks County CoC
- Pittsburgh/McKeesport/Penn Hills/Allegheny County CoC

**Rhode Island**

- Statewide

**South Carolina**

- Charleston/Low Country CoC

**Tennessee**

- Memphis/Shelby County CoC

**Texas**

- San Antonio/Bexar County CoC
- Austin/Travis County CoC

**Utah**

- Salt Lake City & County CoC
- Utah Balance of State CoC
- Provo/Mountainland CoC

**Virginia**

- Virginia Beach CoC
- Arlington County CoC

**Washington**

- Spokane City & County CoC

**Wisconsin**

- Statewide

**West Virginia**

- Statewide

**Wyoming**

- Wyoming is in the process of implementing statewide



# Canada

## Alberta

- Province-wide

## Manitoba

- City of Winnipeg

## New Brunswick

- City of Fredericton
- City of Saint John

## Newfoundland and Labrador

- Province-wide

## Northwest Territories

- City of Yellowknife

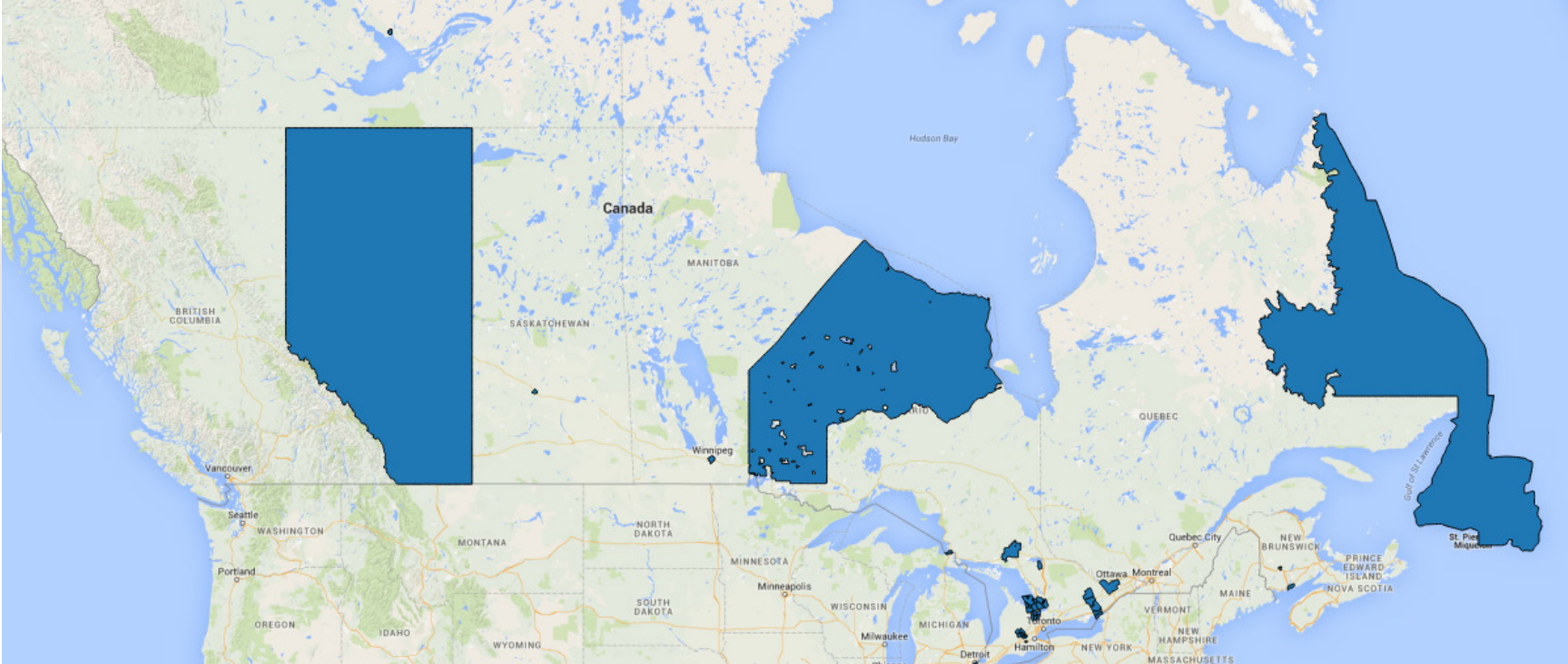
## Ontario

- City of Barrie/Simcoe County
- City of Brantford/Brant County
- City of Greater Sudbury
- City of Kingston/Frontenac County
- City of Ottawa
- City of Windsor

- District of Kenora
- District of Parry Sound
- District of Sault Ste Marie
- Regional Municipality of Waterloo
- Regional Municipality of York

## Saskatchewan

- Saskatoon





# Australia

## Queensland

- Brisbane

